

## **Public Notice**

### **Sub: Assignment Evaluation and Awards Updation – regd.**

All concerned are hereby requested to note the following:

01. The Regional Centre gets the assignments of the learners evaluated from the Evaluators (Academic Counsellors). Efforts are made to get the awards back as early as possible from them. However, some times, delay happens in awards updation due to the non-receipt of the awards from the Evaluators. One of the major reasons of this delay, most of the times, is the discrepancy (e.g., wrong enrolment no., wrong selection of the Course Code, wrong submission of assignments by learners of other Regional Centres, etc. etc.) in the submission of the assignments by the concerned learner.
02. After the receipt of the awards from the Evaluators, as a usual procedure, the Regional Centre enters the awards on the Portal of the Student Evaluation Division (SED). IGNOU Headquarters. The learners can check the Status of their awards ***at regular intervals*** in the public domain at <https://isms.ignou.ac.in/changeadmdata/AdmissionStatusNew.ASP>, under the Results Tab, at **Assignment Submission Status**.
03. After the entry of the awards by the Regional Centre on the Portal, as a usual procedure, the Student Evaluation Division (SED). IGNOU Headquarters, downloads the awards and reflects the same in the Grade Card of the Learners. The Grade Card is accessible in the public domain at <https://gradecard.ignou.ac.in/>. The Regional Centre has no definite information about the time frame on exactly how much expected time SED will take in this process.
04. The Assignment Section at the Regional Centre looks after the work of assignment evaluation and awards entry at the Portal. SED, IGNOU Headquarters looks after the work of awards updation in the Grade Card of the learners. The Contact details of RC and the SED are available at IGNOU website [www.ignou.ac.in](http://www.ignou.ac.in).
05. The Learner Charter of IGNOU is available in the public domain at <http://rcdelhi1.ignou.ac.in/Ignou-RC/userfiles/file/LEARNER%20CHARTER%20OF%20IGNOU.pdf>.
06. To help us serve our learners better, and in a timely and efficient manner, the concerned learners are requested ***not to*** raise the same query about their award updation ***multiple times*** and through ***multiple channels***.

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Sr. Regional Director and Head